

RICHARD F. SALYER HOUSE – ESL TEACHER**Richard F. Salyer House:**

Richard F. Salyer House is a 146-unit facility providing permanent, supportive housing to a mixed population of low-income families, the elderly, formerly homeless people and those living with HIV/AIDS. The facility features on-site support services for residents, including case management, drug and alcohol rehabilitation, recreation, and linkage to community services and activities.

Volunteer Position: ESL Teacher **Contact:** Ina White, (646) 685-0200 ext 5106

Purpose of Job: Assist staff in developing and implementing curriculum to teach ESL classes for Spanish speaking residents. Lead ESL classes in small group setting (7-8 participants).

Commitment Required: A minimum commitment of 2 hours per week for a 3 month period. Volunteer opportunities will be available Monday & Friday from 6:00p.m. – 8:00p.m., and Tuesday to Thursday, 10:00a.m. – 6:00p.m.

Duties May Include But Are Not Limited To:

- Teach Basic English learning skills to Spanish speaking population.
- Prepare lessons for Practical English level 1-3.
- Assist staff in creating educational materials to motivate students.
- Promote ESL class to the residents and monitor attendance.
- Meet with staff on a regular basis to discuss concerns or progress.
- Meet with students individually to evaluate their learning performance.
- Facilitate ESL testing after each level is completed.

Qualifications Needed:

- High School Diploma and college-level coursework in ESL preferred.
- Fluent in English and Spanish.
- Must be organized and able to give instructions.
- Must be reliable and responsible.
- Must be flexible and able to adapt to changing situations.

Training/Orientation Provided:

Designed to meet the individual requirements/experience level of the volunteer.

Location of Job: Richard F. Salyer House, 560 West 165th Street, New York, NY 10032

Volunteer Benefits:

- Excellent opportunity to gain experience teaching ESL.
- Knowledge that you are improving the lives of our clients.
- Subscription to *Everyday Miracles*, Volunteers of America's bi-annual newsletter.
- Great resume building.

Thank you in advance for your hard work and dedication
Andrew Steininger, Community Resource Developer 212.496.4308