

REGENT FAMILY RESIDENCE – PRE SCHOOL ASSISTANT**Regent Family Residence:**

Regent Family Residence is a transitional residence for 140 families, providing 24-hour security, on-site childcare, classrooms, and recreational space. A full range of supportive services provides the help families need to achieve independence and obtain permanent housing.

Volunteer Position: Pre-School Assistant

Contact: Debbie McKune, (212) 865-7000 ext.267

Purpose of Job: Assist childcare staff in daily educational activities that contribute to the intellectual and cognitive development of pre-school children. Volunteers will gain a deeper appreciation of issues dealing with the care and development of young children.

Commitment Required: 4 hour per week, days and times are flexible.

Duties May Include But Are Not Limited To:

- Assist in the cleaning, organizing, displaying and preparation of educational materials.
- Assist in preparing nutritious meals and snacks.
- Assist in supervising children during recreational activities on and off site.
- Assist children with toileting and developing skills for self-sufficiency.

Qualifications Needed:

- A desire to nurture.
- Some experience working with children 5 years old and under.
- Must be adaptable to changing situations.
- Must be gentle, loving and patient.

Training/Orientation Provided:

An orientation and tour of the facility will be given after the interview with the Childcare Coordinator. Rules and regulations regarding client/volunteer interaction will be distributed. A time for concerns and questions after each class session will be allotted.

Location of Job: Regent Family Residence, 2720 Broadway (NW corner of 104th St.)

Volunteer Benefits:

- The knowledge that your work provides hope and confidence to children affected by homelessness.
- The opportunity to positively influence the life of a child.
- Invitation to volunteer appreciation events.
- A subscription to *Everyday Miracles*, Volunteers of America's bi-annual newsletter.