

GRASSLANDS HOMELESS SHELTER – CASE MANAGER INTERN**Grasslands Homeless Shelter**

The Grasslands Homeless Shelter is a 149-bed capacity transitional residence providing comprehensive services to homeless adults and childless couples. The Grasslands program is the largest homeless shelter in Westchester County.

Volunteer Position: Case Management Intern

Purpose of Job: To assist formerly homeless residents.

Commitment Required: A minimum of 20 hours per week.

Duties May Include But Are Not Limited To:

- Maintain a caseload of 3-5 clients.
- Develop mutually agreed upon service plans.
- Conduct bi-weekly case management sessions.
- Document progress.
- Facilitate a group.
- Assist and organize recreation and vocational activities.

Qualifications Needed:

- Some college credits.
- Must be currently enrolled in an accredited institution of higher learning.

Training/Orientation Provided:

- Case Management overview.
- Employee Handbook.
- Incident Reporting.
- Child Abuse Reporting and Maltreatment Reporting.

Location of Job: Westchester County Medical Grounds – 25 Operations Drive Valhalla, New York 10595 – Located next to the Children’s Hospital of Westchester.

Volunteer Benefits:

- Opportunity to help people in need.
- Invitation to volunteer appreciation events.
- A subscription to *Everyday Miracles*, Volunteers of America’s bi-annual newsletter.
- Invaluable experience in the social work field.